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LAURENS COUNTY LAW ENFORCEMENT CENTER

STANDARD OPERATING PROCEDURES

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SOP# P-160

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SUBJECT: BANK OR BUSINESS ALARMS

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INDEX AS: BANK ALARMS , BUSINESS ALARMS

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EFFECTIVE DATE: 09/28/2005

REVISED DATE:  
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I. PURPOSE:

To establish a safe uniform procedure for answering bank or business alarm calls.

II. PROCEDURE:

- A. When responding to bank or business alarm calls, the Deputies shall position their vehicles and themselves in a manner that will afford them the safest vantage point.
- B. The Deputies shall wait for the employee to come to their position and identify themselves. Deputies shall be alert to any unusual circumstances that may indicate that a robbery is in progress, such as:
  - 1. A long period of time before the employee comes out.
  - 2. A person, identifying themselves as a Bank or Business Employee, but is dressed in unusual attire.
  - 3. An employee that is visibly upset and/or keeps looking behind them.
  - 4. Two or more persons coming out of the establishment at one time.

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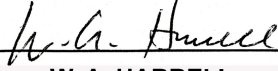
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- C. If the alarm is unfounded, the Deputy should notify 911 and then go inside the Bank or Business with the employee and look for anything out of the ordinary. This is only done after the bank or business employee has come outside and told the officer everything is alright.
- D. If a robbery is confirmed, the Deputy should request assistance. The Deputy should not enter the bank or business until an employee has come outside the establishment and confirmed that the suspect (s) have left.
- E. If the suspect (s) are still in the establishment, the Deputy should take cover, request assistance and notify the Sheriff and Chief Deputy.

  
W. A. HARRELL  
SHERIFF

09/28/2005

EFFECTIVE DATE: