

---

**LAURENS COUNTY LAW ENFORCEMENT CENTER  
STANDARD OPERATING PROCEDURES - LARGE PRINT**

---

**SOP# A-001**

**TABLE OF CONTENTS 4/9/2008**

#	DESCRIPTION	DATE
A-010	WRITTEN DIRECTIVES SYSTEM	04/13/2005
A-015	NATIONAL INCIDENT MNGMT.	3/31/06
A-020	OATH OF OFFICE	04/13/2005
A-030	CODE OF ETHICS-POST CERT.	04/13/2005
A-035	CODE OF ETHICS -CIVILIAN	04/21/2005
A-040	TESTING FOR JOB APPLICANTS	06/15/2005
A-050	VACATION	04/13/2005
A-060	SICK LEAVE	04/13/2005
A-070	INSPECTIONS	04/13/2005
A-090	CLOTHING ALLOWANCE	04/13/2005
A-100	RECORDS	04/13/2005
A-110	GCIC-DISSEMINATION OF CRIMINAL HISTORY	04/13/2005
A-120	GCIC- TERMINAL OPERATIONS	04/13/2005
A-125	GCIC- VALIDATIONS	04/13/2005
A-126	GCIC PROTECTION OF FILES AND COMPUTERS-DISASTERS	04/13/2005
A-128	GCIC -PROTECTION HOT FILES	04/13/2005
A-129	GCIC- DISCIPLINARY ACTION FOR VIOLATIONS	10/19/2006
A-130	LCLEC ORGANIZATIONAL STRUCTURE-CHAIN OF COMMAND	04/13/2005

## TABLE OF CONTENTS

2

A-140	PUBLIC INFORMATION	04/13/2005
A-150	INTERNAL AFFAIRS	06/24/2005
A-160	POLITICAL ACTIVITY	04/13/2005
A-175	AIDS	04/13/2005
A-180	COMMAND AUTHORITY	04/13/2005
A-190	PERFORMANCE EVALUATION	06/24/05
A-200	COMPLAINT PROCEDURES	04/22/2005
A-210	OBEDIENCE TO ORDERS	04/22/2005
A-220	CODE OF CONDUCT	04/22/2005
A-225	HARASSMENT/DISCRIMINATION IN WORKPLACE	04/22/2005
A-230	DISCIPLINARY CODE	10/22/2007
A-235	INMATE CASH BONDS OR OTHER MONIES	6/24/05
A-240	LCLEC EMPLOYEE ACCOUNT	6/24/05
A-241	CONDUCT- OFF DUTY CONDUCT POWERS OF ARREST	6/24/05
A-242	EMPLOYMENT- SECONDARY EMPLOYMENT	6/24/05
A-244	ACCIDENTS	7/13/05
E-020	CIVIL DISTURBANCE	1/25/06
E-030	NATIONAL GUARD NOTIFICATION IN EMERGENCY	1/25/06
E-040	DISASTER PLAN	1/25/06
E-045	DISASTER PLAN - PROTECTION OF RECORDS	04/09/08
E-050	VIP SECURITY	2/3/06
I-010	CRIMINAL INVESTIGATIONS	2/15/07
I-020	JUVENILE PROCEDURES	1/20/06
I-030	SOLVABILITY FACTORS	1/18/06
I-040	INFORMATION DEVELOPMENT	2/15/06

I-050	CRIME SCENE PROCESSING	1/18/06
I-060	ORGANIZED CRIME AND VICE CONTROL	1/20/06
I-070	INVESTIGATIVE FUNDS	10/5/2007
P-010	PATROL OPERATION	8/9/05
P-020	COMMUNICATIONS SYSTEMS	8/9/05
P-030	UNIFORM STANDARDS	8/9/05
P-040	GROOMING STANDARDS	8/9/05
P-045	DOMESTIC VIOLENCE	8/9/05
P-050	FORCE- USE OF FORCE	12/15/06
P-055	POST SHOOTING INCIDENT PROCEDURES	8/9/05
P-056	PEPPER AEROSOL RESTRAINT SPRAY	8/17/05
P-060	FIREARMS REGULATIONS	8/17/05
P-065 PENDING	FIELD INTERVIEWS/PAT DOWN SEARCHES	?PENDING
P-070 PENDING	ARREST PROCEDURES	?PENDING
P-075	BOOKING PROCEDURES	8/17/05
P-100 PENDING	ARREST OF PERSONS DUI	?PENDING
P-110	PRETRIAL RELEASE	8/17/05
P-120	COURT PROCEDURES	8/17/05
P-130	LEGAL PROCESS	9/20/05
P-140	TRANSPORT OF PRISONERS	9/20/05
P-150	COMMAND PROTOCOL	9/20/05
P-160	ALARMS- BANK OR BUSINESS ALARM	9/20/05
P-170	BOMB THREATS	9/20/05
P-190	VEHICLES- POLICE VEHICLES	06/08/05
P-195	VEHICLES- USE OF EMERGENCY VEHICLE WARNING DEVICES	11/30/05

## TABLE OF CONTENTS

4

P-210	TRAFFIC ADMINISTRATION AND ENFORCEMENT	11/30/05
P-220	TRAFFIC DIRECTION	9/28/05
P-230	TRAFFIC ACCIDENTS	9/28/05
P-250	VEHICLE IMPOUND	9/28/05
P-260	VEHICLE INVENTORY	9/28/05
P-270	ASSISTING MOTORIST	9/28/05
P-280	VEHICULAR PURSUIT	04/13/2005
P-290	ROAD BLOCKS	11/30/05
P-295	ROAD CHECKS	1/13/05
P-300 PENDING	CANINE	?PENDING
P-310	STOP STICKS	7/13/06
P-320 PENDING	ACTIVE SHOOTER	?PENDING
S-010	SPECIAL RESPONSE TEAM	7/10/07
T-010	TRAINING	1/25/06
T-020	TRAINING- CRIME SCENE TRAINING	1/25/06
T-030	FIREARMS RANGE	1/25/06
T-032	FIREARMS QUALIFICATION/ RE-QUALIFICATION	7/25/06
T-034	FIREARMS INSPECTIONS	1/25/06
T-035	FIREARMS QUALIFICATION COURSE PISTOLS , SUB-GUNS, RIFLES	7/25/06
T-038	FIREARMS QUALIFYING- SHOTGUNS	4/25/07
T-040	WEAPONS-NON-LETHAL	1/25/06